



PNB MetLife India Insurance Company Limited

Registered office: Unit No. 701, 702 & 703, 7th Floor, West Wing, Raheja Towers, 26/27
M G Road, Bangalore -560001, Karnataka. IRDA of India Registration number 117.

CI No. U66010KA2001PLC028883, call us Toll-free at 1-800-425-6969,

Website: www.pnbmetlife.com , Email: indiaservice@pnbmetlife.co.in

Or write to us at 1st Floor, Techniplex -1, Techniplex Complex, Off Veer Savarkar Flyover,
Goregaon (West), Mumbai – 400062. Phone: +91-22-41790000, Fax: +91-22-41790203

List of AML Documents

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| Acceptable Residence Proof Documents | |
|--------------------------------------|--|
| Sno. | Document Type |
| 1 | House Tax receipt of property. Latest (within 1 year) |
| 2 | Valid Driving License |
| 3 | Valid Passport |
| 4 | Bank account or Post Office savings account statement (not more than one month old) |
| 5 | Voter Id Card |
| 6 | Bank Certificate in Annexure G (For all Partner Banks) – Applicable for POS only |
| 7 | Auto-generated KYC compliant certificate in original issued by CA (Applicable for PNB, JKB, MBGB (RRB), PGB (RRB) only) |
| 8 | Aadhar Card |
| 9 | Utility Bill (Electricity, Telephone, Post - Paid Mobile Phone, piped gas, water bill) which is not more than 2 months old of any service provider |
| 10 | Documents issued by Government of Foreign Jurisdiction and letter issued by Foreign Embassy or Mission in India. |
| 11 | Letter issued by the Unique Identification Authority of India or National Population Register containing details of name, address and Aadhaar number |
| 12 | Pension or family pension payment orders (PPO) issued to retired employees by Government Departments or Public Sector Undertakings, if they contain the address |
| 13 | Letter of allotment of accommodation from employer issued by State or Central Government departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies. |



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| Acceptable Identity Proofs - Individuals | |
|--|--|
| Sno. | Document Type |
| 1 | Bank Certificate in Annexure G (For all Partner Banks) – Applicable for POS only |
| 2 | Auto-generated KYC Compliant Certificate in original issued by: - Punjab National Bank (Applicable for PNB customer only) - Jammu Kashmir Bank Ltd. (Applicable for JKB customers only) - Madhya Bihar Gramin Bank (Applicable for MBGB customers only) - Punjab Gramin Bank (Applicable for PGB customers only) |
| 3 | Valid Passport |
| 4 | PAN Card |
| 5 | Voter's Identity Card issued by Election Commission of India |
| 6 | Valid Driving License |
| 7 | Job Card issued by NREGA duly signed by an officer of the State Government |
| 8 | Aadhar Card/Letter issued by the Unique Identification Authority of India or National Population Register containing details of name, address and Aadhaar number. Should contain photograph of the customer. |
| 9 | Identity card with applicant's Photograph issued by Central/State Government Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks and Public Financial Institution |
| 10 | Letter issued by a gazette officer, with a duly attested photograph of the person |

| Acceptable Identity Proofs - Companies | |
|--|---|
| Sno. | Document Type |
| 1 | Pan card |
| 2 | Certificate of Incorporation |
| 3 | Articles of Association / Memorandum of Association |



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| Acceptable Identity Proofs - Trust and Foundations | |
|--|--------------------------|
| Sno. | Document Type |
| 1 | Registration Certificate |
| 2 | Trust Deed |

| Acceptable Identity Proofs - Partnership | |
|--|---|
| Sno. | Document Type |
| 1 | Registration Certificate |
| 2 | Partnership Deed |
| 3 | Certificate of Incorporation |
| 4 | Articles of Association / Memorandum of Association |

| Acceptable Income Proofs | |
|--------------------------|--|
| Sno. | Document Type |
| 1 | Income Tax Assessment orders/Income Tax Returns |
| 2 | Employer's Certificate |
| 3 | Audited Company accounts / Firms |
| 4 | Form -16 A , Form -16,Recent Pay slips |
| 5 | FAF signed by authorized signatory of the bank (along with the Annexure) |
| 6 | BAF signed by Bank Authorized signatory/SP |
| 7 | Chartered Accountant's Certificate in MetLife Format |
| 8 | Agricultural Income Certificate issued by Government Authorities |
| 9 | Form J ., 7/12 issued by Government Authorities |
| 10 | Bank Cash-flows Statements, Pass-Book |
| 11 | Any other financial evidence at the discretion of underwriting |